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- All citations of specific information not generally known or not likely to be found in a brief encyclopaedia entry (e.g., 167 houses in Quebec's Upper Town were destroyed in one night of Wolfe's siege of Quebec.¹)
- Direct quotations from the text (e.g., Richard Preston argues that the construction of an elaborate system of fortresses was "far beyond the bounds of political, and perhaps economic, possibility."²)
- Paraphrases of an author's ideas or general line of argument (e.g., Richard Preston argues that major improvements to Canada's forts would have been too costly, both politically and economically.³) It should be noted here that a valid paraphrase must do more than simply change a few of the author's words or their order.

¹ Robert Leckie, *A Few Acres of Snow: The Saga of the French and Indian Wars* (New York: John Wiley & Sons, 1999), 354.

² Richard Preston, *The Defence of the undefended Border: Planning For War in North America, 1867-1939* (Montreal and Kingston: McGill-Queen's University Press, 1977), 31.

³ Preston, 31.

Bibliography

Your paper must include a complete bibliography, listing **ALL** sources used in preparing the essay (even if you did not cite some of them in your notes). At the same time, do not list sources in the bibliography that you did not consult at all for your essay. This padding is a form of academic dishonesty.

³ This section was written with the help of Dr. Kevin Brushett of RMC's Department of History. Dr Jim Kenny adapted the sections on footnotes and endnotes, bibliographic styles, and internet sources from the RMC Department of History's "Term Paper and Help Guidelines" written by Lt. Cdr. L. Hannah.

Footnotes or Endnotes

Notes may be placed at the bottom of each page (footnotes), or on a separate page immediately following the end of the text of your paper (endnotes). **DO NOT MIX** the two forms. Notes are numbered sequentially from the beginning of the paper, using Arabic numerals.

Internet Sources

Sources on the World Wide Web that students and scholars use in their research include a wide range of scholarly projects, reference databases, the texts of books, articles in periodicals, and professional, commercial, and personal sites. In citing sources from the internet, your object should be to duplicate as closely as possible the bibliographic or footnote information and format that you would provide for conventional sources and make it possible for a reader to locate the information again. In addition to the normal information that you would provide for a conventional source, you should provide the following minimum information about the site itself:

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- For a personal website with no title, treat the owner of the site as an author and use the description “Homepage” as the title.
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- Date when the researcher accessed the source.
- Electronic address, or URL, of the source in angle brackets i.e. < > with no spaces before or after the URL. (Use of these brackets prevents word processing programmes from automatically converting the URL listing to an underlined hypertext entry).

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Citation Style

BOOK (ONE AUTHOR)

NOTE: Titles of publications (i.e., book titles and journal titles) must be italicized **or** underlined.

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Stanley, George F.G. *Canada's Soldiers, 1604-1954: The Military History of an Unmilitary People*. Toronto: Macmillan, 1954.

First Footnote

¹ George F. G. Stanley, *Canada's Soldiers, 1604-1954: The Military History of an Unmilitary People* (Toronto: Macmillan, 1954), 35.

Next Footnote

² Stanley, 75.

BOOK (THREE OR MORE AUTHORS)

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Francis, R. Douglas, Richard Jones and Donald B. Smith, *Destinies: Canadian History Since Confederation*. 5th ed. Toronto: Thomson Nelson, 2004.

First Footnote

¹ R. Douglas Francis et al, *Destinies: Canadian History Since Confederation*. 5th ed. (Toronto: Thomson Nelson, 2004), 135.

Next Footnote

² Francis et al, 137.

JOURNAL ARTICLE

NOTE: When citing a journal article, underline/italicize the title of the journal in which the article appears. The article title is placed in quotation marks.

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Roy, Patricia. "The Soldiers Canada Didn't Want: Her Chinese and Japanese Citizens." *Canadian Historical Review* 59.3 (September 1978): 341-58.

Footnote

¹ Patricia Roy, "The Soldiers Canada Didn't Want: Her Chinese and Japanese Citizens," *Canadian Historical Review* 59.3 (September 1978): 345-6.

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² Roy, 350-1.

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Landsburg, Steven E. "Who Shall Inherit the Earth?" *Slate* 1 May 1997 <<http://salte.com/Economics/97-05-01/Economics.asp>>.

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